

DISCIPLESHIP & CARE DIRECTOR

FIRST REFORMED CHURCH 516 WEST 14TH AVE. MITCHELL, SD 57301 WWW.FIRSTREFORMED.COM

Reports to: Sr. Pastor

Works with: Sr. Pastor, Education Team, (and Small Groups) Care Team and Worship Team

Status: Part-Time Contract up to 12 months (approx. 10 hours/week)

Compensation: \$10,000/for 12 months (divided into 24 payments, paid twice a month)

Purpose of Position: To promote spiritual growth by implementing a small group discipleship plan and crowd-to-core strategy for developing disciples. To assist with pastoral care and periodic teaching so that we can better accomplish our vision of being a place where God is seen, love is felt and lives are transformed and so that we can reach our two goals for 2019.

Two Goals that pertain to the Discipleship & Care Ministry:

1. To see 75 Faith decisions this year: Professions of Faith, Baptisms and New members.
2. To grow our Weekend Worship Attendance from 200 to 300

5 Primary Areas of Responsibility:

1. **Oversee and Co-Lead (with the Sr. Pastor) the Small Group Ministry.**
2. **Oversee and Co-Lead the Crowd to Core Strategy with the Sr. Pastor**
3. **Oversee and Lead Sunday Morning & Mid-week Ministry to Adults.**
4. **Assist with Pastoral Care to the Congregation.**
5. **Oversee the Welcome Team (Greeters) and follow-up plan.**

Responsibilities:

1. **Co-Lead a Small Group Ministry Team with the Sr. Pastor.** To recruit, train and empower adult volunteers to over-see, plan, and guide and implement a small group discipleship plan as guided by the Sr. Pastor.
2. **Oversee and co-lead 6-8 Welcome & Next Step Orientations nights (class).**
3. **Work closely with Care Team and Care Ministry to organize pastoral and congregational care.**
4. **Oversee and Lead Welcome Ministry.**
5. **Oversee Prayer Ministry.** Recruiting people to participate in the prayer ministry, raising up prayer warriors, sharing prayer request and preparing prayer and praise for Family time during services.
6. **Periodic Teaching.**
7. **Weekly Check-in with Sr. Pastor for Discussing, Discerning and Planning Ministry.**
8. **Weekly Staff Meeting.** Be an active member of the staff team. Attending and participating in key church-wide ministry events and activities. Supporting the mission, vision, goals and strategies of the Church.

Qualifications:

- Strong faith and personal relationship with Jesus Christ.
- Experience and strong relational skills and ability to connect and disciple individuals.
- Commitment to the mission and vision of FRC, and willingness to align with the ministry goals and strategies of FRC and the leadership of the Sr. Pastor.
- Effective, biblical, and relevant communicator with and strong knowledge of the Bible.
- Experience in effectively leading teams, organizing and implementing plans.
- Preferred but not required: experience in effectively planning and implementing ministry for discipleship, as well as effectively organizing events, activities and or groups.
- Pastoral care skills and passion to care and minister to the congregation.
- Be Flexible, humble, and confident.